



UNIVERSITY OF  
LINCOLN

### **Attendance Monitoring for US Students**

The University of Lincoln is an attendance taking institution.

Students are expected to attend and participate in their classes therefore, Faculty must monitor student attendance and participation and incorporate these requirements into their course syllabi.

To ensure the commitment to student success, attendance must be taken in all classes, regardless of modality, starting with the first day of the class. This is mandated by regulations established by the Department of Education and the Veterans Administration. Faculty are required to keep accurate records of attendance, and students are required to attend class and participate in their learning. Failure to attend class and/or participate in their learning may result in students being administratively withdrawn "ADW" from the class.

Educational research demonstrates that students who regularly attend and participate in all scheduled classes are more likely to succeed in college. Therefore, punctual and regular attendance and participation in all scheduled classes is regarded as integral to all courses and is expected of all students.

Taking attendance also has financial implications on the students and the college. The federal government mandates that federal monies for non-attendeess who receive federal financial aid be returned to the federal government. Reporting of non-attending students will reduce the amount of tuition bills due to recalculation of Title IV federal student aid, as well as the number and amount of delinquent bills sent for collections.

Non-attendance does not constitute official course dropping or withdrawal, which means the student is fully responsible for the academic and financial consequences. Like all grades for courses attempted and/or completed, a grade earned due to nonattendance impacts a student's academic progression, an international student's visa eligibility, and a federal financial aid recipient's aid eligibility and award.

All faculty must register the students' attendance in the Attendance Monitoring System. The University Visa Compliance Team will monitor this system on a regular basis to identify possible student withdrawals or changes in enrolment status that could trigger a change in US financial aid eligibility or require a refund of cancellation of aid.

**About the University of Lincoln, UK:**

Situated in the heart of a historic city, the University of Lincoln is committed to transforming lives and communities through our teaching and research. We were awarded Gold, the highest rating possible, in the national Teaching Excellence Framework (TEF) 2023 for delivering consistently outstanding standards of teaching, learning and outcomes for our students. We hold a top five-star score in the QS Stars ratings system of global universities and are placed among the world's top 150 young universities in The Times Higher Education Young University Rankings 2023. Lincoln is ranked in the UK's top 10 modern universities in The Times and Sunday Times Good University Guide 2024 and in the top 50 UK universities overall in The Complete University Guide 2024. We won the Queen's Anniversary Prize in 2023, the highest national Honour available to UK colleges and universities. We are known for our pioneering approach to working with industry and our unique relationships with regional and international employers such as Siemens Energy have been acknowledged through a series of national awards over the past decade. Through our research, we are striving to change society for the better. More than three quarters of our research was judged to be internationally excellent or world leading in the Research Excellence Framework 2021. Almost £400 million has been invested into our spectacular waterfront Brayford Pool Campus in the heart of Lincoln, providing a modern, student-centred environment for students from more than 100 nations.